

**Buyers Guide
for
NWUPC Framework LAB3096 NW Gene Expression &
Genotyping Analysis Equipment, Associated Equipment,
Accessories, Consumables, Maintenance and Servicing of
Equipment**

1. What is this?

This is the Buyer's Guide for the use of North Western Universities Consortium (NWUPC) framework for Gene Expression & Genotyping Analysis Equipment, Associated Equipment, Accessories, Consumables, Maintenance and Servicing of Equipment reference LAB3096 NW, Lot 1 Sequencers, Associated Equipment, Accessories, Consumables, Maintenance and Servicing of Equipment .

This framework will replace UKSBS RE130069 framework for High Throughput DNA Sequencing Systems from January 2017.

The framework term is from 1st September 2016 until 31st January 2019. NWUPC plan to readvertise this requirement in 2018 to ensure continuity of supply.

2. Why are UKSBS using a NWUPC framework?

The current UKSBS framework will expire on the 31st January 2017 and due to Research Council spend significantly reducing and, in consultation with key stakeholders, a decision was made to use an equivalent framework.

3. What are the benefits and why should I use it?

- The NWUPC framework has the same pricing structure/discounts as the UKSBS framework
- The three current suppliers from UKSBS framework RE130069 are available on this framework - Illumina, Life Technologies and Roche Diagnostics
- The suppliers have committed to ensure the prices shown in the Price Lists are the best available in UK and include provision for any promotions. The price lists will be updated throughout the term of the framework contract.
- Purchasing through the framework ensures compliance to OJEU regulations and improves speed to market and efficiency.

4. Who are the suppliers?

The following suppliers are appointed to the framework agreement for Lot 1 as follows:

Lot 1: Sequencers, Associated Equipment, Accessories, Consumables, Maintenance and Servicing of Equipment.
Agilent
Illumina Cambridge
Life Technologies
QIAGEN
Roche Diagnostics

5. How do I use it?

For Research Councils UK (RCUK) Institutes these products should only be purchased via the Oracle system by raising a non catalogue request.

Customers outside RCUK can access the framework by contacting NWUPC directly (contact details are available in section 6).

Customers should follow their organisations own procurement policy and procedures when purchasing through this framework, where a mini-competition is performed the following evaluation matrix should be applied:

Award Criteria	Weighting %
Pricing	30%
Quality (which was broken down into the following sub criteria)	70%
Contract Management	(6%)
Project Management and Operational Management	(28%)
Customer Support	(10%)
Key Performance Indicators	(6%)
Added Value Services	(9%)
Sustainability and Product Development	(11%)
Total	100%

For direct awards without further competition please ensure that the award criteria is applied to the catalogue of goods and services for all suppliers capable of meeting your requirements in order to establish which of the framework suppliers provides the most economically advantageous solution.

For RCUK customers a specification template is attached (attachment available on request).

6. What are the standard Terms and Conditions?

NWUPC has overarching Terms and Conditions that govern the framework agreement and separate call-off contract terms which have been agreed as part of the award of the framework agreement.

Please note there are addendums for some suppliers which can be provided on request.

7. How do I issue my call off contract?

A call-off contract or a Purchase Order should be issued to the relevant supplier for each order to be placed.

Purchase Order's should detail, as a minimum:

- Text that states "This Purchase Order forms a call-off contract from the framework agreement for the Gene Expression & Genotyping Analysis Equipment, Associated Equipment, Accessories, Consumables, Maintenance and Servicing of Equipment (Reference **Lab3096 NW**)"
- Name and address of the institution for invoice purposes
- Description and Product Code. (where applicable)
- Quantity of products required (if applicable)
- Deliverables and timescales
- Details of the Premises to which the requirements and deliverables are to be supplied
- Pricing
- Invoicing arrangements and settlement terms

8. Who can I contact regarding this product?

<p>UK SBS Ltd</p> <p>Joanne Blake Category Manager UK SBS, North Star House, North Star Avenue, Swindon, SN2 1FF. Mobile: 077717863347 Email: joanne.blake@uksbs.co.uk</p>
<p>NWUPC</p> <p>Jane Edwards Contract Manager Tel: 0161 234 8005 jane.edwards@manchester.ac.uk</p>
<p>Illumina Cambridge Ltd</p> <p>Morag Everest Contracts Manager Tel: 07771743717 mailto:meverest@illumina.com</p>
<p>Life Technologies Limited</p> <p>Marco Rijnen Contracts Manager Tel: 07809 551883 Email: Marco.Rijnen@thermofisher.com</p>
<p>Roche Diagnostics Ltd</p> <p>Garry Cusack Contracts Manager Mobile Phone: +44 07841 363742 Tel: +44 7841 363742 Mailto: garry.cusack@roche.com</p> <p>Chloe Williams Contracts Manager Tel: +44 07885 839435 chloe.williams@roche.com</p>
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